



MEMO

To: All tenants
From: Pakuranga Plaza Management
Date: Wednesday 25th March 2020
Re: COVID-19 Update

Dear Tenant,

****IMPORTANT****

Pakuranga Plaza will be closing today, Wednesday 25 March at 2pm.

This is in accordance with Prime Minister Jacinda Ardern's announcement that New Zealand will enter Alert Level 4, effective from Wednesday 25 March at 11:59 pm. We will remain closed until the Government advises it is safe to reopen.

At 2pm we will be clearing the centre of customers/shoppers and locking doors. From that time, you are required to follow the process to locking up your shop. Follow the checklist and ask Centre Management if you don't understand or need help. At 7pm the air-conditioning to the main plaza will be switched off. At 9pm the centre will be completely locked down and all tenants must have vacated.

These are unprecedented times. The security and integrity of the Plaza remains a priority for us. As such, we will continue to have onsite security and this will now be 24 hours per day, 7 days per week.

Please ****TAKE NOTE**** that from 9 PM Wednesday 25 March **ALL ACCESS CARDS** to the centre will be **DISABLED**. If you require **EMERGENCY ACCESS ONLY** please contact the following Centre Management contacts who will arrange access if deemed an emergency or necessary:

Matt Mihalicz
Facilities Manager
M: 027 553 1005
E: matt.mihalicz@gypproperties.com

Jaki Dwight
Property Manager
M: 021 733 968
E: jaki.dwight@gypproperties.com





REMINDER: We will continue to support our retailers, and maintain an open dialogue with all of the retailers as our key business partners during this time. We have created a link on our website for **Retailers only**. Here we will upload information for our retailers.

<https://www.pakurangaplaza.co.nz/covid-19-retailer-updates/>

Password: Pakuranga2020

The Pakuranga Plaza management team is actively monitoring, and will continue to act on, all health and travel recommendations and advise issued by the New Zealand Government and Ministry of Health. We want to thank you for your assistance during these unprecedented challenges and response to COVID-19.

Stay safe everyone and kia kaha

Pakuranga Plaza Management

